

General information for witnesses who are summoned by the court

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1. Approaching the courthouse

Parking nearby the courthouse is free of charge/controlled (parking meter zone)

2. Witnesses who have been duly summoned shall obey the summons and attend for examination on time in an eligible general condition for the trial. Witnesses shall be appropriately dressed in order to keep the dignity of the court. Witnesses shall bring summons and their identity card to the hearing, moreover, all those documents which had been required in the summons.

There is a security checking before entering the courthouse. Children under the age of 14 years are allowed to enter exceptionally, only in specific cases.

3. The employer has the obligation to release the employee from service for the duration of the hearing, if the summons is shown by the worker. In addition, a justification of the presence can be requested from the judge.

A claim for reimbursement can be supplied. The court recovers all the costs of presence according to regulation 14/2008. (VI. 27.) IRM. Tickets or other documents shall be submitted or rendered together with the claim.

4. If the witness can not appear on the trial due to exceptional and unavoidable circumstances, a written exemption (justification) may be submitted before the hearing. The case number shall be indicated in the justification, and the documents that are proving the exemption (e.g. medical documents, train tickets) shall be submitted together with the petition. If the court approves the justification, the witness will be summoned to another scheduled hearing.

Consequences of unjustified absence are indicated in the summons.

5. If witnesses have any further questions in accordance with being a witness at the court, the witness-caretaker can provide them more information.

The court draws the witness's attention to the fact that the witness-caretaker shall not give advices or explanation on the specific case in which the witness was summoned. Furthermore, the witness-caretaker shall not hear the witnesses and shall not enter on the record their statements.